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November 26, 2003

To: Community Care for the Aged and Disabled (CCAD) Primary Home Care (PHC) Providers

Subject: Long Term Care (LTC)  
Information Letter No. 03-39  
Form 3052, Primary Home Care Practitioner's Statement of Medical Need, and Deletion of the Requirement for Diagnosis Codes

Effective November 3, 2003 diagnosis(es) is no longer a required entry on Form 3052, Primary Home Care Practitioner's Statement of Medical Need. Form 3052 and instructions have been revised and published in the Community Care Provider Forms Manual (*CCPFM*) on November 17, 2003. The current version of Form 3052 and the instructions published in the *CCPFM* contain the following revisions:

The "Diagnosis and Diagnosis Codes" section has been removed (form and instructions);

The "Temporary Medical Need" section has been removed (form and instructions);

The "Comments" section will be used to indicate temporary medical need, if applicable (instructions only).

Provider agencies may use any version of Form 3052 and the Instructions. However, if using a version other than the one currently available in the online version of the *CCPFM*, the diagnosis section, and the temporary medical need section must be marked out. As supplies of other versions are used, provider agencies should begin using the version of Form 3052 published in the *CCPFM*.

Please contact your contract manager if you have questions regarding this letter. Contract managers should contact Sarah Hambrick at (512) 438-2578.

Sincerely,

Signature on file

Marilyn Eaton  
Lead Director  
Long Term Care Services

ME:ck